



Cisco使用手冊

2021彰雲嘉大學校院聯盟學術委員會研討會

加入會議

電腦加入會議(不須登入 Webex)

1. 收到主持人所發的連結後，點選連結，並按開啟「Cisco Webex Meeting」。
2. 輸入名稱和 email。

P.S.也可使用瀏覽器加入會議



楊允彤的個人會議室

輸入您的資訊

test

test@gmail.com

下一步

已經有帳戶? [登入](#)

更多登入方式

[G](#) [O](#) [f](#)

輸入名稱：單位 姓名
輸入名稱範例：中正大學 黃旋宣


聊天室（報到 / 發問）

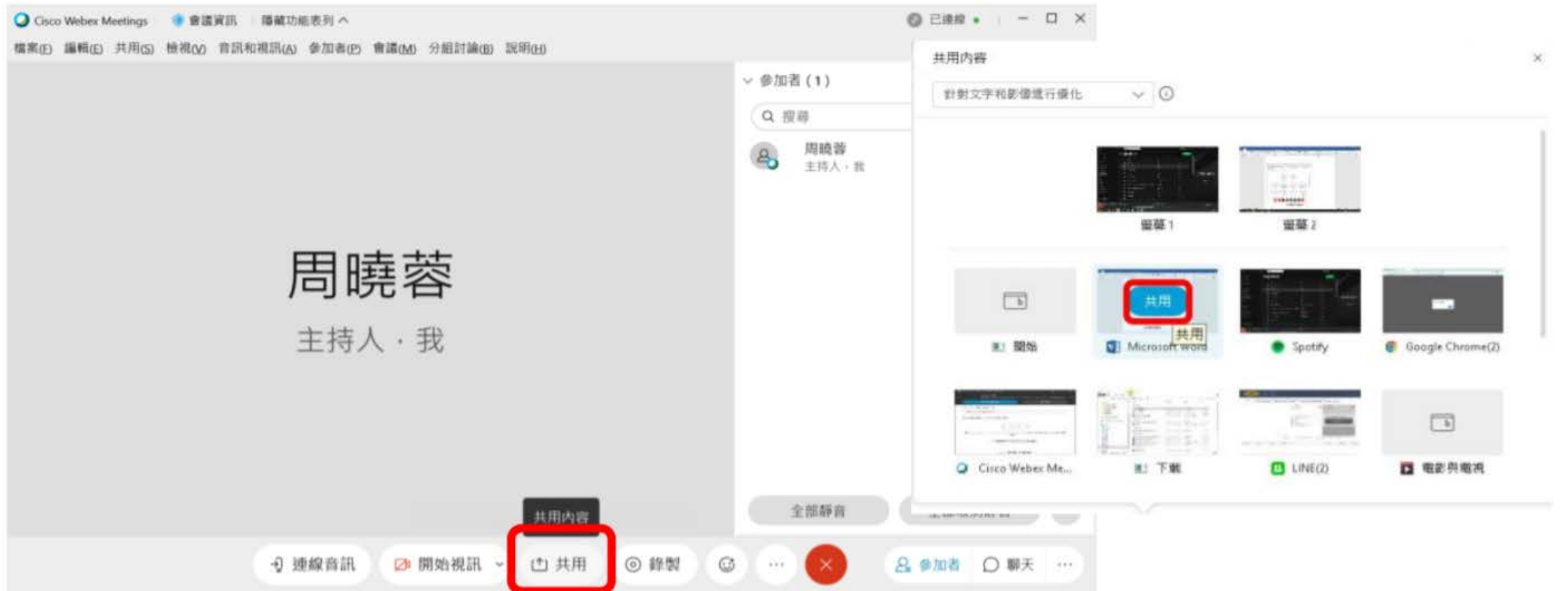
點選對話框圖示，可以使用聊天室。

The screenshot displays the Cisco Webex Meetings interface. At the top, the title bar reads "Cisco Webex Meetings" and "會議資訊 | 隱藏功能表列 ^". Below the title bar, a menu bar contains options: "檔案(F)", "編輯(E)", "共用(S)", "檢視(V)", "音訊和視訊(A)", "參加者(P)", "會議(M)", "分組討論(B)", and "說明(H)". The main content area shows the name "周曉蓉" (Zhou Xiaorong) and the role "主持人, 我" (Host, Me). At the bottom, a toolbar includes buttons for "連線音訊", "開始視訊", "共用", "錄製", a smiley face icon, a red "X" icon, "參加者", and "聊天". The "聊天" button is highlighted with a red box, and a red arrow points from it to a chat window on the right. The chat window is titled "聊天" and contains a text input field with the placeholder "在此裡輸入聊天訊息" and a "發送" button.

分享螢幕（主持人 / 分享者）

分享螢幕

(1). 在視窗下方點擊 ，再點選欲分享的畫面，並按共用。



停止分享螢幕（主持人 / 分享者）

(2). 上方出現該列表，表示頁面正在共用，點選「停止共用」即可停止。



虛擬背景(請統一使用主辦單位提供之背景)

The screenshot displays the Cisco Webex Meetings interface for a "Sales Report Meeting" scheduled from 10:00 AM to 11:00 AM. The main video preview area shows a woman with a green background. A "Change Background" button is highlighted with a red box and labeled "1". Below it, a menu of background options is shown, with a red box around the "+" icon labeled "2". The menu includes "None", "Blur", and several pre-set background images. At the bottom of the interface, there are controls for "Connect to video system", "Audio: Use computer audio", "Test speaker and microphone", "Mute", "Stop video", and a green "Join Meeting" button.

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